

RYE LANE TRADERS' ASSOCIATION (RLTA)

RLTA Development Committee

Terms of Reference

- * to develop the organisation and management of the Rye Lane Traders' Association;
- * to arrange open meetings of the RLTA;
- * to draft a constitution for adoption at an open meeting of the traders;
- * to raise funds for the administration of the RLTA.
- * to bring together a group of members for the development work.
- * to identify and invite new active members to the Development Committee.

Membership

- * the informal Development Committee which had been doing the development work became and remain the members of the Committee: Akbar Khan, Ben Sassoon, Elaine Carrigan, Maria Anderson, Eileen Conn, Corinne Turner, Grace Adejuwon.
- * other traders are invited to join the Committee when they take an active part in the development work.
- * Dan Harder was invited to join in summer 2015 because of his link with the Southwark Chamber of Commerce.

Working arrangements

- * The Committee will meet on the first Wed of the month at 6pm.
- * A draft of the RLTA newsletter will be circulated to the Committee for contributions and comment as appropriate.
- * In between meetings, urgent business will be discussed informally and action agreed by email.
- * Since October 2015, Eileen Conn has been acting as the co-ordinator.
- * Corinne Turner acts as the administrator and support to small traders.

Finance

- * Members of the committee act as volunteers on behalf of traders in the town centre.
- * Expenses agreed in advance by the Committee will be reimbursed.
- * Funds will be raised to pay for the time of the free lance part time administrator/coordinator.

NB. The working arrangements as laid out above were finalised at the RLTA Development Committee meeting on 8 January 2014, and updated October 2015.